

# Tax zoom!

The low cost, hassle-free way to get your tax return completed

**This service is ideal for those who have a very simple tax return to complete but hate filling out the fiddly online form with HMRC each year.**

## How it works...

1. Answer all the questions on the form and send it back to us.
2. We'll produce your tax return and send it to you electronically for electronic signature
3. Once it's signed we'll submit it to HMRC for you
4. You can relax!

**You can use this service if you receive income from any (or all) of the following sources:**

- Bank interest
- Dividends
- Employment
- Sole trade / self employment / CIS subcontractor
- Rental properties



### Handy Hint!

Before you get started it's best to gather together all of your tax information such as letters from HMRC, P60s, details of any other income and expenses, pension contribution statements or anything else you think you may need.

Don't worry, you can always read through the form to see what you need and get started once you've got all the info to hand.

### Important

Please note that this service is not suitable for those who have complex tax matters including, but not limited to, capital gains, income from trusts and estates, foreign income, pension income, EIS scheme subscriptions and venture capital trust subscriptions or who are not resident in the UK.

# Which Tax Year do you want us to process?

(e.g. 2017/18, 2018/19)

Tax Year

## Personal Information

Name

Address

Telephone

Email address

National Insurance Number

Unique Tax Reference Number (UTR)

(10 digit number you'll see on correspondence from HMRC.

Without this number we cannot file the tax return so please ensure you give it to us).

Date of birth

Are you married/in a civil partnership?

Yes

No

Are you resident in the UK?

Yes

No

Are you entitled to blind person's allowance?

Yes

No

Have you made any payment of tax on account for this tax year?

Yes

No

If you answered "yes" then please provide details below:

Payment made in January

£

Payment made in July

£

Have you received notification to repay your student loan?

Yes

No

Have you received child benefit?

Yes

No

If you answered "yes" then please provide details below:

Number of children

Amount received

£

Date payment ceased (if applicable)

# Evidence of Identity

(If you have used Mazuma and completed the information on this page before you do not need to provide it again!)

Please complete the following information:

Date of Birth (dd/mm/yyyy):

Are you Male or Female (please tick):  M  F

Passport Type (please tick):  UK  International

Passport Identification Code: For example: 0123456789 GBR 1234567 M 1234567 <<<< 12

Passport Expiry Date (dd/mm/yyyy):

Country of Origin (if International):

Driving License Number: For example: SMITH 123456 A12 AB

If you do not have a passport or a driving license and have been unable to complete all of the above information please complete your electricity supply information **OR** your birth registry:

Electricity Supply Number:

Mail Sort:

Postcode:

**OR:**

Mother's Maiden Name:

Country of Birth Registration:

## Interest

Have you earned any bank or savings interest?

Yes

No

If you answered “**yes**” then please provide details below:

Bank name	Interest received	Tax paid on interest (if any)
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£

## Dividend Income

Have you received any dividend payments?

Yes

No

If you answered “**yes**” then please provide details below:

Company name	Date dividend received	Net dividend received
		£
		£
		£
		£
		£
		£
		£
		£

# Employment

Were you employed during the year?

 Yes

 No

If you answered “**yes**” then please provide details below:

(You’ll find these details on your P60 issued to you by your employer)

Employer name	PAYE reference	Taxable pay	PAYE deducted	Tax code on P60
		£	£	
		£	£	
		£	£	
		£	£	
		£	£	

Date employment commenced or ceased if during the tax year

Have you received notification to repay your student loan?

 Yes

 No

If you answered “**yes**” then please enter the amount

Are you a company director?

 Yes

 No

If you are a director, is the company a close company?

(i.e. less than 5 shareholders or participators)

 Yes

 No

Did you receive any lump sum payments?

 Yes

 No

If you answered “**yes**” then please provide details

Do you incur any expenses personally with your employment?

 Yes

 No

If you answered “**yes**” then please provide details

Did you receive a P11d form (expenses and benefits) at the end of the year?

 Yes

 No

If you answered “**yes**” then please enclose a copy when you return this form

# Self Employment

Were you self employed during the year?

Yes

No

If you answered "yes" then please provide details below:  
(If you are VAT registered then please exclude the VAT from your figures)

## Income:

Turnover (sales income)

£

## Expenses:

Cost of sales (goods purchased for resale or direct labour)

£

Construction industry subcontractor costs

£

Other direct costs

£

Premises costs

£

Repairs

£

General admin expenses (stationery, telephone, insurance etc)

£

Motor expenses

£

Travel and subsistence

£

Advertising and promotion

£

Legal and professional costs

£

## Mazuma fees

£ Mazuma fees

Interest payable

£

Other finance charges

£

Depreciation or profit/(loss) on sale of asset

£

Other expenses

£

## Capital Expenses:

Did you purchase any high value items during the year such as computers, vehicles or machinery? If you did them please provide details below:

Item purchased	Cost
	£
	£
	£
	£
	£
	£
	£

Are you a subcontractor under the CIS scheme?

Yes

No

If you answered "yes" then what is the total tax that has been deducted from your income under the CIS scheme in the tax year?

£

What is the nature of your trade or business?



# Income from Land and Property

Have you received any income from renting out land or property?

 Yes

 No

If you answered **“yes”** then please provide details below:

## The property:

How many properties do you rent out?

Is the income for a room you are renting out in your own home?

 Yes

 No

If you answered **“yes”** what is the total annual income you received for the room?

Rent a room income:

£

Income	Unfurnished let	Furnished let	Properties abroad
Rental income received	£	£	£

Expenses	Unfurnished let	Furnished let	Properties abroad
Rents, rates, insurance etc	£	£	£
Repairs and maintenance	£	£	£
Finance charges including mortgage interest	£	£	£
Legal and professional costs	£	£	£
Cost of services including wages	£	£	£
Other expenses	£	£	£

## Pension Contributions

Did you contribute to a personal pension, retirement annuity or free-standing AVC scheme during the year?

Yes

No

If you answered "yes" then please provide details below:

Pension company	Policy no.	Amount paid	Type (Pension, retirement annuity etc)	Paid net or gross?	
				NET	GROSS
		£			
		£			
		£			
		£			
		£			

## Any other information?

If there is any other information at all that you think may be relevant to the completion of your Tax Return, please provide details.

## Signature:

I confirm that I have read and am agreement with the terms and conditions.

Print name:

Signed:

Date:

For our most up to date Terms & Conditions please see our website:

<https://www.mazumamoney.co.uk/terms-and-conditions-for-one-off-services/>